

## Tips for Completing the Application:

- No cell phones please! Use a desktop or laptop computer, not your cell phone, because some of the buttons on the application are hard to find on the little screen of a cell phone.
- Google Chrome please! Use the Google Chrome browser, it has the least compatibility issues.
- Step #1. In the first phase of the on-line application process, you need to start by clicking the “Go to New Application Website” at the top of this page...a new and secure website will appear. On that new site, you need to push the big purple button that says “APPLY NOW”. After filling out one short page of information, you will be sent an email with a link and a temporary password so you can set your own Password. You must find that email to proceed with the application. Check your email account, look in your Junk files...find it...it comes from “no-reply@lendistry.com”. You are on your way”!

Where is my email? If you don't find the email after an hour or so, go back to the first page and click the “Forgot Password” link. Enter your email address, if the website says you are not recognized, then your first attempt to start did not work, so start over again with the “APPLY NOW” button.

That didn't work! If the “Forgot Password” message says your email is in use, look hard again for the email. If it is not there, you must send an email to [PACDFINetwork@lendistry.com](mailto:PACDFINetwork@lendistry.com). They will help you get logged in. In your email, please describe your problem and give them your first name, last name and the business name spelled exactly the way you entered it onto the application form. For security purpose, you must request this help yourself directly from the website managers, we can't do it for you.

- Download the Applicant Certification: You need to download the “Applicant Certification” which is a mandatory document you must read, then initial each question and sign at the bottom. Then you will have to scan and upload the document later. The location of the document is not an easy find. Here is a link to the Applicant Certification form.
- Some requested documents might not apply to you. Some of the required upload documents might not apply to you. Our advice is for you is to take a piece of paper, write on it the following “This does not apply to my business.” Scan that into a PDF and upload that statement for those uploads.
- If you don't have a website. If you don't have a website, that's not a problem just type in this: [www.none.com](http://www.none.com)
- Bank verification is not mandatory to complete the application. If you get to the point in the application where you are submitting your bank information and the application cannot verify your information, don't despair, just fill-in Tab 2 and move on. Go ahead and submit the application and your bank information will be verified at a later date.
- DO NOT submit more than one application for your business. Submitting multiple applications will delay processing of your application and will reduce your chance of approval in this round.
- And please relax! There are still many days to apply for the first round of funding. This is not a first-come, first-served program. We are all working hard to help you!